



EXECUTION BLOCK BANK

PLEASE NOTE: IF YOUR AGENCY'S PREFERRED FORM OF EXECUTION IS NOT INCLUDED HERE YOU MAY STILL USE IT.

GOVERNMENT PARTY EXECUTION

If it is intended that the contract be executed by an authorised officer on behalf of the Government Party use the following execution block on the first page of the Agreement:

SIGNED by a duly authorised officer for and on)
 behalf of **THE GOVERNMENT PARTY NAMED**)
IN ITEM 1 OF ATTACHMENT 1 in the presence)
 of:)

.....
 Witness signature

.....
 Authorised officer signature

.....
 Witness name

.....
 Authorised officer name

If it is intended that the contract be executed under the common seal of the Government Party use the following execution block on the first page of the Agreement:

THE COMMON SEAL of **THE GOVERNMENT**)
PARTY NAMED IN ITEM 1 OF ATTACHMENT)
1 was hereunto affixed in the presence of:)

.....
 Witness signature

.....
 Witness name

SUPPLIER EXECUTION

Is the Supplier:

- *a company?*
- *a sole director company?*
- *an individual or a sole trader?*
- *an incorporated association?*
- *a partnership?*
- *a trustee?*



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*NOTE: If the Supplier is an **individual** or **sole trader** or **partnership**, please contact the Crown Solicitor's Office for advice about whether superannuation is payable. You may also need to adjust the contract price to include the superannuation amount.*

*NOTE: If the Supplier is trading under a business or trading name, the **legal entity** is the natural persons (s) or body corporate that has registered the business or trading name.*

*If the Supplier is a **company**, use any of the following three execution blocks on the first page of the agreement:*

EXECUTED by **THE PARTY NAMED IN ITEM 2**)
OF ATTACHMENT 1 in accordance with section)
 127 of the *Corporations Act 2001* (Cth) by two)
 directors or by one director and the company)
 secretary:

.....
 Director signature

.....
 Director/Company Secretary signature

.....
 Director name

.....
 Director/Company Secretary name

THE COMMON SEAL of **THE PARTY NAMED**)
IN ITEM 2 OF ATTACHMENT 1 was hereunto)
 affixed in the presence of:)

.....
 Witness signature

.....
 Witness name



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EXECUTED by **THE PARTY NAMED IN ITEM 2**)
OF ATTACHMENT 1 by a duly authorised officer)
in accordance with section 126 of the)
Corporations Act 2001 (Cth):)

.....
Authorised officer signature

.....
Authorised officer name

Example Only

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*If the Supplier is a **sole director company** use the following execution block on the first page of the agreement:*

EXECUTED by **THE PARTY NAMED IN ITEM 2**)
OF ATTACHMENT 1 in accordance with section)
 127 of the *Corporations Act 2001* (Cth):)

.....
 Director and Sole Company Secretary signature

.....
 Director and Sole Company Secretary name

*If the Supplier is a **natural person or sole trader** use the following execution block on the first page of the agreement:*

EXECUTED by **THE PARTY NAMED IN ITEM 2**)
OF ATTACHMENT 1 in the presence of:)

.....
 Witness signature Party signature

.....
 Witness name Party name

*If the Supplier is a **partnership** use the following execution block on the first page of the agreement:*

EXECUTED by a partner in the partnership)
 trading as **THE PARTY NAMED IN ITEM 2 OF**)
ATTACHMENT 1 in the presence of:)
)

.....
 Witness signature Partner signature

.....
 Witness name Partner name



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*If the Supplier is an **incorporated association** use the following execution block on the first page of the agreement:*

SIGNED for and on behalf of **THE PARTY**)

NAMED IN ITEM 2 OF ATTACHMENT 1 by a)

duly authorised officer in the presence of:)

.....
Witness signature

.....
Authorised officer signature

.....
Witness name

.....
Authorised officer name

*If the Supplier is a **trustee** use the following execution block on the first page of the agreement:*

EXECUTED by **THE PARTY NAMED IN ITEM 2**)

OF ATTACHMENT 1 as trustee of the trust)

named in Item 2 of Attachment 1 by a duly)

authorised officer in accordance with section 126)

of the *Corporations Act 2001* (Cth):)

.....
Authorised officer

.....
Authorised officer name