

Information for sub-contractors

The **Supplier Conduct Charter** (the SCC) outlines the minimum expectations of suppliers including their personnel in their business partnerships with the government.

The SCC represents the minimum governance and environmental and social expectations of suppliers, founded on ethical standards of integrity, fairness, transparency and professional respect. **This includes the behaviour of head contractors.**

The diagram is a circular model with three concentric layers. The innermost layer is a light blue circle divided into three equal sectors. The top-left sector is labeled 'GOVERNANCE EXPECTATIONS', the top-right sector is labeled 'ENVIRONMENTAL EXPECTATIONS', and the bottom sector is labeled 'SOCIAL EXPECTATIONS'. Surrounding this inner circle is a light green ring. The outermost layer is a dark blue ring. Three labels with arrows point to these layers: 'CONDUCT CHARTER' points to the inner circle, 'LEGAL AND CONTRACTUAL OBLIGATIONS' points to the dark blue ring, and 'ETHICAL EXPECTATIONS' points to the light green ring.



The government expects head contractors to conduct themselves with high standards of ethics and not engage in activities that are illegal, exploitative, fraudulent, corrupt or otherwise unethical in their engagement with sub-contractors.

Corporate responsibility

Head contractors are expected to have appropriate systems and processes in place to protect the sub-contractors' confidential information.

Risk Management

Conflicts of interest

Head contractors are expected to be open and transparent about any arrangement that might be perceived as improperly influential on government decision making. Head contractors are expected to not provide any financial or non-financial benefits to public officers.

Anyone delivering contracted work, including sub-contractors, on behalf of the South Australian Government is a public officer for the purpose of reporting obligations under the *Independent Commissioner Against Corruption Act 2012*.

Sub-contractors should report any other matter, including suspicion of other unlawful or criminal activity to the appropriate authority as required.

Head contractors are encouraged to consider environmentally responsible policies and practices and to consider the environmental impact of their operations including supply chains and product/service lifecycles.

Head contractors are expected to provide a work environment that is culturally safe for all people, including their employees and sub-contractors, and free from workplace bullying, harassment, victimisation, coercion, intimidation and abuse.

All reasonable efforts should be taken to ensure that businesses within supply chains are not engaged in, or complicit with, human rights abuses, such as forced or child labour.

Learn more about the rules
and practices of SA
Government procurement and
contracting by visiting
www.buying4.sa.gov.au

Concerns about conduct
contrary to this charter should
be reported to the Office of the
Industry Advocate
oia@sa.gov.au

SOUTH AUSTRALIA'S SUPPLIER CONDUCT CHARTER

Information for sub-contractors

APPLICATION OF THE CHARTER

The South Australian Government reserves the right to do business with suppliers who meet the expectations of the SCC and may elect to not work with or cease to work with suppliers who do not do so.

Without limiting a public authority's rights under an applicable contract, the failure of a supplier to meet the expectations of the SCC could lead to one or more of the following actions being taken:

- investigation for breach of the charter
- a requirement to implement action to meet the expectations of the charter
- sharing of information relating to a supplier's conduct relating to this charter across public authorities
- suspension or removal from pre-qualification lists or standing offers (subject to the terms of the arrangement)
- termination of contracts (subject to terms of the contract)
- referral of matters for civil remedy or criminal investigation.

The South Australian Government recognises the importance of working with suppliers to provide them with opportunities for improvement.



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South Australia

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